



**CAT Fixed Route Sub-Committee Minutes  
Wednesday, August 14<sup>th</sup>, 2024  
9:30 a.m. – 11:00 a.m.**

**Recording Link:**

<https://tmshare.webex.com/webappng/sites/tmshare/recording/9484d03f3c88103dbf449ecde6845f87/playback>

**Password:**

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**CAT Member**

Dave Daley  
Jan Campbell  
Annadiana Johnson  
Patricia Kepler  
Jason Jablow  
Sky McLeod  
Stella Moore  
Tre Madden  
Franklin Ouchida  
Claudia Robertson  
Adam Kriss - Guest

**TriMet**

Justin Rossman, Sr. Community Engagement  
Dan Marchand, Mgr. Service Planning & Dev.  
Michelle Wyffels, Sr. Planner, Service Plan  
David Bouchard, Admin Asst. - Service Planning  
Donnie Vercher, Interim Dir. Bus Operations  
Jeremy Rehfeldt, Dir, Facilities Mgmt.  
Joseph Camper, Legal Services  
Lisa Strader, PBOT ADA Coordinator  
Kitty Kong, Sr. Community Engagement Prog.  
Mary Hicks, Sr. Admin for ATP

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**A. 9:30** - Call to Order and Introductions – **Committee Co-Chair, Dave Daley** Called the meeting to order and went into Round Table introductions.

**B. 9:40** - Bus Stop Amenities –

Dan Marchand – Manager, Service Planning & Development

Michelle Wyffels – Senior Planner, Service Planning

Presentation provided – (Bus Stop Amenities)

- Seating Benches (Simme Seats) blue metal, backless double seats. Some are attached to the blue pole/bus stop signage and

some are just bolted to concrete. We do need to have space the seats so they are not blocking the pedestrian through way.

There is also a blue metal bench with an advertising back rest.

- Shelters (narrow sides for smaller stop areas – wider sides for larger area stops). These units are modular and can be made longer or shorter depending on the ridership at each given stop. The shelters are to be cleaned at least once per week.
- Garbage can placement is either Concrete/permanent or plastic/movable. They are installed by the City.
- Equity vs Non-Equity Areas. The map attached to the presentation included many factors that are looked at including income, age, housing, wage factors, service access, disabilities, and access to a vehicle.

### C. 10:00 – Questions

Several questions were asked including:

- Seats are too low for the aging community. The pole attached to the one type of Simme seat allows for riders to use as leverage to help themselves stand up from the low bench. The other seat, without the pole is low as well and it makes it difficult for seniors to get up from this low sitting position. Some people within the sight impaired community teach their service animal to locate the blue sign poles. The standard for these poles is 30” from the curb.
- Trash cans should be located on the far side of the shelters as they can block the view of the bus operator while someone is seated. They can also be in the way of a power chair being able to get on/off the bus.
- Shelters are too close to the curb and power chair users are unable to turn their chairs around when dropped off. Some shelters are open to the street and others are open to the sidewalk. This placement depends on how much sidewalk area is involved at the bus stop. The preference is for shelters over just seats. But for equities sake you may not have that many people at one shelter due to some stops being only 2 blocks

away.

- Jan Campbell asked how are the standards set, do they recognize ADA standards. Will they look at them again. Can CAT be involved when we reassess the placement of the bus stop poles.
  - Michelle Wyffels– Local jurisdiction PBOT/City of Portland.
- Annadiana Johnson added that Shelter coverage is better than a place to sit down.
- Claudia Robertson– There is rough terrain on Halsey in SE Portland. There is parking in front of the bus stop poles. There's no way for people in wheel chairs or mobility devices to get on or off the bus at these stops.

**D. 10:15 – FY25 fixed route subcommittee priority planning**

**Justin Rossman** – This last year has been busy but here is an outstanding priorities update

- Bus Stop shelter redesign – available in September, so October will be a good time for a meeting.
- Bus stop accessibility list
- Falcon system – another visit to come
- Blue light Phones – field visit in October
- FX Standards (on going)
- 82<sup>nd</sup> Ave (on going)
- Security & Emergency exercises (Robertson Tunnel exercise)
- Bus stop amenities (follow up)

Adam Kriss: Pointed out that the street car stops already have those devices and they're on the sides of the shelters instead of in the middle.

Sky McLeod – Wayfinding differentiated from fixed route\_ undefined.

- Justin Rossman answer – Wayfinding is more of a deep dive into certain aspects that need more information.

Claudia Robertson - Wayfinding is an Ad Hoc committee meeting.

Jan Campbell – will be bringing up wayfinding at the retreat.

**E. 10:45 - Committee Member Feedback & Discussion**

- Dave Daley – We need an Inventory of what Staff is working on, not big but pretty important. Need to find out where to get information on

those projects so we can weigh in on the accessibility implications of those.

- Tre Madden – Training - Buses are the most dangerous getting off and on. Late night MAX is going to be replaced with Buses, and there needs to be training to help people get on and off.
- Sky McLeod – How about people who need extra time to get off the MAX.
- Annadiana Johnson – pushing the button as the train takes off, previous to the next stop, to tell the MAX train operator that you will need a few extra minutes to exit the train is an option.
- David Bouchard – will get back to us with the schedules that the buses will take over for the MAX lines.
- Adam Kriss – future information, emergency call buttons or relabel to distinguish between emergency and needing more time with the ramp. What are the logistics for a second button.
- Jan Campbell – adding more spots for mobility devices on the fixed route. ADA has a definition of mobility device. We should look into this.
- Dave Daley – Bike space is large and disabled spots are limited.
- Annadiana Johnson – Anything powered, powered scooter – are not allowed on the bus? Clarification. She met someone with a recumbent bike, used with hand pedaling and uses handicapped parking space.
- Justin Rossman said there is clarification on TriMet website that explains what is allowable. It talks about two wheeled bikes, folding bikes and it gives wheel sizes –based on tire widths and poundage.

#### **F. 11:00 - Meeting Adjourn**